

# Ms. Swantek's

Student work checklist - get into a routine!

\*You will complete ONLY assignments in the subjects that you come to my classroom for lessons. If you are instructed in your homeroom for a subject, go to your teacher's website.

Remember, all assignments listed on this page will be sent out on [SEESAW](#) each day! Please also check my class [website](#).

	Monday	Tuesday	Wednesday	Thursday	Friday
Check ins	Seesaw *Grade 4 Morning Meeting Check-In	Seesaw *Grade 3 Morning Meeting Check-In			
Math	<input type="checkbox"/> Ms. S's Math Class Seesaw Lesson and Activity		<input type="checkbox"/> Ms. S's Math Class Seesaw Lesson and Activity		Complete any unfinished work
Reading	<input type="checkbox"/> Seesaw Lesson and Activity <input type="checkbox"/> Read to self	<input type="checkbox"/> Seesaw Lesson and Activity <input type="checkbox"/> Read to self	<input type="checkbox"/> Seesaw Lesson and Activity <input type="checkbox"/> Read to self	<input type="checkbox"/> Seesaw Lesson and Activity <input type="checkbox"/> Read to self	<input type="checkbox"/> Read to self
Writing		<input type="checkbox"/> Seesaw Lesson <input type="checkbox"/> Continue Activity		<input type="checkbox"/> Seesaw Lesson <input type="checkbox"/> Continue Activity	Check out Mrs. Horan's SEW activities
Ss/sci		<input type="checkbox"/> SS/Sci Lesson- See homeroom teacher's website		<input type="checkbox"/> SS/Sci Lesson-See homeroom teacher's website	
Specials					

# Ms. Swantek's

## distance learning schedule

Times listed are for Ms. Swantek All activities should be completed at a time that works best for your family's schedule.

	Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>9:30-10:00 am</b></p> <p><i>Pre-recorded mini lessons will be provided in Seesaw allowing families to create a learning routine that makes the most of their time.</i></p> <p><i>I will be assessing student work and providing feedback in Seesaw.</i></p>	<p><b>Office Hours -Reading/Language arts Check Ins</b></p> <p>I'm available via email, Seesaw Messages, and Microsoft TEAMS.</p>				<p><a href="#">Listen to morning announcements.</a></p> <hr/> <p><a href="#">Tiger Tales: Read Aloud</a></p> <hr/> <p><a href="#">Social Emotional Wellness with Mrs. Horan</a></p> <hr/> <p><b>Friday Special</b></p>
	<p>An activity or message posted in Seesaw MONDAY for GRADE 4 will act as a virtual Morning Meeting. Students are asked to respond .</p>	<p>An activity or message posted in Seesaw TUESDAY for GRADE 3 will act as a virtual Morning Meeting. Students are asked to respond.</p>			
	<p><b>Reading</b></p>	<p><b>Reading &amp; Writing</b></p>	<p><b>Reading</b></p>	<p><b>Reading &amp; Writing</b></p>	
	<p><b>Math</b></p>	<p><b>Science or Social Studies</b></p>	<p><b>Math</b></p>	<p><b>Science or Social Studies</b></p>	
<p><b>12:00-12:30 pm</b></p>	<p><b>Office Hours- MATH Check Ins</b></p> <p>I'm available via email, Seesaw Messages, and Microsoft TEAMS.</p>				
<p><b>12:30-3:30 pm</b></p>	<p><b>Lesson Planning</b></p> <p><b>Assessing Student Work / Providing Feedback</b></p> <p><b>Team Planning/Collaboration</b></p> <p><i>*Fridays: 9:00 am to 3:00 pm</i></p>				

# PHASE 2 DISTANCE LEARNING

what you need to know

<b>Daily Expectations for Students</b>	Attend our classroom check-in by looking for our "Morning Meeting" in Seesaw Activities! Check Seesaw for our daily/weekly assignments. Complete and submit assignments by the due date. Abide by CB Online Meeting Guidelines ( <a href="#">link provided here</a> ).
<b>Office Hours</b>	I will be available to parents and students each day from: 9:30 am to 10:00 am. 12:00 pm to 12:30 pm. You can reach me: - via email at <a href="mailto:jswantek@cbsd.org">jswantek@cbsd.org</a> . - through Seesaw Messages. - through Microsoft Teams.
<b>Classroom Tools</b>	Our classroom will be using <a href="#">Seesaw</a> as the primary mode of assigning and collecting work.
<b>Resources</b> (links provided below)	Students may need to access the following online tools and/or apps: <a href="#">Seesaw</a> <a href="#">Freckle</a> <a href="#">Pebble Go</a> <a href="#">Math Playground</a> <a href="#">Brainpop Jr.</a> <a href="#">Epic</a>

# Frequently Asked Questions

- **Will my child have to be online at a specified time for live teaching?**
  - No. I will not be teaching or presenting information in a live format. Many of our families are juggling working while caring for children so offering a time that all children could attend would not be feasible. Additionally to present a clear and concise lesson, a pre-recorded video or video link will be uploaded to Seesaw for your child to view as direct instruction.
- **Will there be a way for children to see their classmates?**
  - Yes. I am going to make up weekly activities through Seesaw where your child will make a video that can be posted for the entire class to see. Classmates can then “love” and comment on the videos posted. No other work will be visible to classmates unless I share it with the whole class. So your child’s privacy will be maintained.
- **Is there a certain time of day my child needs to complete work?**
  - No. Some families are early birds while others complete work after dinner. I do ask that you try to complete assignments the day they are assigned so that I can keep up with feedback and reviewing how your child’s is managing with the skills/concepts taught daily.
- **Work in Phase 1 was optional. Is work in Phase 2 mandatory?**
  - Yes. I will be providing instruction on new content and the activities to follow up will demonstrate your child’s comprehension of these new skills and concepts. It will be important for your child to complete work so that I can determine if your child is making “satisfactory” or “unsatisfactory” progress during the third trimester.

- **Should I be correcting my child's work before we turn it in?**

- No. It is more helpful for me to see the misconceptions your child may have to inform future instruction. However, giving a suggestion or asking a questions to prompt him/her is a normal part of the learning process.

- **Do we need to review your feedback?**

- Yes. We learn best from timely and specific feedback. It is important for your child to hear from me so we can maintain our connection, but also so your child can continue to learn and grow. You may want to schedule time for reviewing feedback in your day prior to starting a lesson or the day's work.

- **What type of feedback will I get from you?**

- There are 3 types of feedback I will typically provide through Seesaw. They include:
  - to "love" the assignment. This will communicate I have reviewed your child's work, and it demonstrates successful completion of the task.
  - written feedback. I will provide specific comments directly on your child's work. I may leave stars or a glow/grow comment pair in the comments below. I may model how to correct an error. I maybe give kudos for figuring out a challenge.
  - audio feedback. I will record a verbal comment to share my thoughts. I will give a "glow" or positive I noticed about your child's work as well as a "grow" (if needed) to highlight something to fix or a misconception I want to address.

- **I am overwhelmed! What should I do?**

- Please reach out so that I can help. This is a stressful time, and this is not something you should worry about. Whatever the issue is, we can work together to find a solution.